

MEMBER DEVELOPMENT PROGRAMME 2017/18 – LIVE DOCUMENT

Member Development and Training opportunities are generally open to all Members to attend. 'Required' events are ran on an annual basis aimed specifically at committee members (and substitutes), to ensure any regulatory requirements are adhered to, although other relevant optional modules may occur throughout the year. Ad hoc 1-1 training will be delivered where changes to committees change throughout.

Discussion Required - frequency of required training annual v term of office – only when new legislation introduced?

TOPIC	Link Skills Framework	REASON	Notes
Licensing Committee (Taxis)	Regulating and Monitoring	Required training	COMPLETE 12 June 2017 - All committee members and possible substitutes; open to all Members + 1 to 1 session - 1 September 2017
Planning & Development Committee	Regulating and Monitoring	Required training	COMPLETE 15 June 2017 All committee members and possible substitutes; open to all Members + 1-1– 25 July 2017 and 1 to 1 - 11 August 2017
Staff Appeals Committee	Regulating and Monitoring	Required training	COMPLETE 21 June 2017 All committee members and possible substitutes; open to all Members welcome to attend Members. 1 to 1 session – 4 September 2017
Teesside Pension Fund and Investment Panel	Regulating and Monitoring	Required training	COMPLETE 22 and 28 June 2017 -Required training for new Members and those wishing to substitute; existing Members welcome to attend –1-1 – 20 September 2017
Corporate Affairs and Audit Committee - <ul style="list-style-type: none"> • overview/ • Roles and responsibilities • Financial and risk management 	Regulating and Monitoring	Required training / CIP	COMPLETE 26 June 2017. All committee members and possible substitutes; open to all Members – 26 June 2017.

TOPIC	Link Skills Framework	REASON	Notes
Governance Improvement progress update	Regulating and Monitoring	CIP	COMPLETE 21 April 2017 Members Briefing
Scrutiny Workshop	Political Understanding /Scrutiny and Challenge	CIP	COMPLETE – 3 July 2017 – All Members Workshop – How to conduct Scrutiny Investigations effectively and choose meaningful Scrutiny Topics that align with council priorities and Mayor’s vision
Chief Officer Appointment Committee	Regulating and Monitoring	Required Training	COMPLETE 10 July 2017 Required training for new Member + 1 sub
Licensing Act 2003 (Alcohol)	Regulating and Monitoring	Required training	COMPLETE Required training for new Members and those wishing to substitute; existing Members welcome to attend
Standards Committee and Standards Hearing Sub-Committee	Regulating and Monitoring	Required training	COMPLETE 17 July 2017 Required training for new Members and those wishing to substitute; existing Members welcome to attend
Update on the Southlands Centre	Local Leadership	Executive Member	COMPLETE 18 July 2017 Member Briefing
General Codes of Conduct Member/officer relations Member Protocols/Conventions Meeting etiquette	Regulating and Monitoring/Local Leadership	Required training	Required training for new Members 1-1 new member
Chief Executive Update	Local Leadership	Chief Executive	COMPLETE 31 July 2017 Member Briefing
Scrap Metal Dealers Act 2013	Regulating and Monitoring	Required training	TBA Required training for new Members and those wishing to substitute; existing Members welcome to attend –
Sexual Entertainment Venues Local Government (Miscellaneous Provisions) Act 1982	Regulating and Monitoring	Required training	TBA Required training for new Members and those wishing to substitute; existing Members welcome to attend
Onestop Constituency casework training	Local Leadership	Skills framework	COMPLETE 8/9 August –1-1 New members
Gambling Act 2005	Regulating and Monitoring	Required training	COMPLETE for new Members and those wishing to substitute; existing Members welcome to attend –
Member enquiry workshop – new system	Local Leadership	Skills framework	COMPLETE 12 Sept 17

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Teesside Pension Board	Regulating and Monitoring	Required training	COMPLETE 20 Sept 17 All members are required to undertake the Pensions Regulator Toolkit within 3 months of appointment to the Board.
Corporate Parenting	Regulating and Monitoring	CIP	COMPLETE 18 October 2017 - 14:00-15:00 Members Briefing for all Councillors
What do Childrens' Services Do?	Regulating and Monitoring	Executive Member suggestion (M Carr)	COMPLETE Members Briefing – 1 November 2017 17:30-18:30
Members Briefing -Budget 2018-19 and savings proposals.	Regulating and Monitoring		Briefings arranged for all members - 21 November 2017 and 27 February 2018 5.30pm – 6.30pm to be delivered by Strategic Director Finance, Governance and Support and Head of Financial Planning and Cllr N Walker
Supporting Family and Friends Carers	Regulating and Monitoring	Executive Member suggestion (M Carr)	COMPLETE All Member Briefing – 6 December 2017 17:30-18:30
Understanding and managing risk inc. managing Projects	Regulating and Monitoring	CIP	TBA
Information Gathering & Analysis	Scrutiny and challenge	Skills framework	TBA
Understanding Local Government Finance	Regulating and Monitoring	CIP	TBA
Whole life costing	Regulating and Monitoring/ Challenge	Skills framework	TBA
Safeguarding Vulnerable Adults	Regulating and Monitoring	Skills framework	TBA To cover types of abuse, and how agencies work together to deal with/ prevent abuse
Integrated Health and Social Care Services	Regulating and Monitoring	Skills framework	TBA MBC progress in developing IHSC where have these come from?
Decision Making Processes, inc. asset management	Regulating and Monitoring	CIP	TBA

TOPIC	Link Skills Framework	REASON	Notes
Listening, Questioning Challenging & Communication	Communication Skills	Skills framework	TBA
Coaching & Mentoring	Leadership	Skills framework	TBA
Engaging with the community and partnership working	Local leadership	Skills framework	TBA
Social Media	Local leadership/com communication skill	Skills framework	TBA
Health & safety	Local leadership/Regulating and monitoring	Skills framework	TBA – Executive Members – roles and responsibilities of the executive and other members in relation to H&S
Media Training	Local leadership/com communication skill	Skills framework	TBA
Managing & Resolving Conflict	Local leadership/com communication skill	Skills framework	TBA
Performance Management	Regulating and Monitoring	Skills framework	TBA
Egenda Training	Local leadership	Identified by Members	TBA
Leadership academy Leading through relationships Leading innovation and change Leading communities and place	Local leadership/Political Understanding	Skills framework	TBA
Leadership Academy Political leadership	Political understanding	Skills framework	TBA
Members Briefing – Planning Reform	Understanding the planning change agenda.	Skills framework	27-28 January 2018.

